

From: Vankeerbergen, Bernadette
To: [Clark, Jill](#)
Cc: [Lam, Pok-Sang](#); [Fink, Steven](#); [Bitters, Todd](#); [Brown, Trevor](#)
Subject: New First-Year Seminar "Touring the Food System--Thinking Global, Experiencing Local"
Date: Monday, March 27, 2017 1:28:00 PM
Attachments: [image001.png](#)

Dear Professor Clark,

On Monday, March 20, the Social and Behavioral Sciences Panel of the ASC Curriculum Committee considered your proposal for a new first-year seminar, "Touring the Food System--Thinking Global, Experiencing Local."

The Panel unanimously approved the proposed seminar with four contingencies and two comments:

- **Contingencies:**
 - Include the weight of each assignment toward the final grade.
 - Include the standards for what is considered satisfactory and unsatisfactory for this course.
 - Provide the panel with a list of course materials that will be available to students on Carmen.
 - Specify weekly contact hours on the syllabus (110 minutes per week).

- **Comments:** Panel noticed a couple of typos:
 - The sentence in the course materials section should say, "All additional articles and reports are available **on** Carmen..."
 - Week 5 should say, "Field trip to **Kroger**"

Should you have any questions about this feedback, I encourage you to contact Professor Pok-sang Lam (chair of the Social and Behavioral Sciences Panel; cc'd here), or me.

Please feel free to send a revised syllabus to me, and I will then submit it for final approval.

Best,
Bernadette



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